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| horizon 2020 Outreach Event **FINANCIAL REPORTING AND AUDIT** | | | |
| **EVENT AGENDA (DRAFT)** | | | |
| Datetime **VENUE** | Wednesday, 16.10.2019  09.30– 16.45  University of Warsaw  Old Library building, Assembly Hall, ground floor  Krakowskie Przedmieście 26/28  00-927 Warsaw | | |
|  | | 09.00 | Registration |
|  | | 09.30 | Welcome  Name SURNAME |
|  | | 09.40 | Audit Process and Audit Strategy  Most common errors in the country  Gheorghe BANCOS, David XMEJUTO GAYOSO (TBC)  European Commission |
|  | | 10.30 | Funding & Tenders Portal: Paperless Grant Management  Renata FIJALKOWSKA  European Commission |
|  | | 11.00 | Coffee break |
|  | | 11.30 | Indicative audit programme for personnel costs  Gheorghe BANCOS  European Commission |
|  | | 12.45 | Lunch buffet |
|  | | 13.45 | Indicative audit programme for other costs categories  Gheorghe BANCOS  European Commission |
|  | | 15.00 | Coffee break |
|  | | 15.15 | Project Management and Reporting  Renata FIJALKOWSKA  European Commission |
|  | | 16.15 | Closing Remarks, Additional Q&A time  Name SURNAME |
|  | | 16.45 | End of meeting |